

**Comhairle Baile Bhre
Bray Town Council**

Roads and Transportation Directorate – Roads Control Division

Tel: 01274 4900, Fax: 01 286 0930

**FORM MCH LICENCE APPLICATION TO PLACE A MOBILE CRANE/ HOIST ON A
PUBLIC ROAD/FOOTPATH**

Application for:	Mobile Crane	Hoist
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Applicant: _____ Applicant Ref: _____

Address of Applicant: _____

Contact Telephone No: _____ Fax No: _____ E-mail: _____

If the works are to be carried out by a contractor, complete the following: -

Name of Contractor: _____

Address of Contractor: _____

Telephone No: _____ Fax No: _____ Mobile Tel. No: _____ - _____

Designated Contact Person: _____ Mobile Tel. No. _____ Tel No. Night _____

Exact location of proposed works Purpose of Works: _____

Gross Weight of Mobile Crane/Hoist _____ Proposed Area Required _____ m2

Description of Mobile Crane/Hoist _____

Indicate if the following relate to this application:

Extension of time for a previous Licence:	Yes	No	If Yes, insert original Licence No. _____
Is a Road Closure Required:	Yes	No	If Yes, please complete T1 Form.
Are Disc Parking Bays Affected:	Yes	No	If Yes, how many? _____
Is Crane/Hoist to be placed in a Bus Lane/Green Route:	Yes	No	See Condition 13
Is the Crane/ Hoist to be placed in a Loading Bay:	Yes	No	
Are Traffic Lanes Affected:	Yes	No	If Yes, how many? _____ (Inbound) _____ (Outbound)
Is a hoist to be placed on a footpath:	Yes	No	If yes see Condition 10. If yes the Drawing must indicate extent, layout, signage, guard-rails etc of temporary footpath around works.
Is the Crane/Hoist to be placed in a Casual Trading Area:	Yes	No	
Are Pre-construction Photographs attached:	Yes	No	See Condition 9
Will all residents/business units affected be notified:	Yes	No	See Condition 15
Planned Duration Mobile Crane/Hoist to be placed: Dates: From _____ To _____ Hours: From _____ To _____			

THE FOLLOWING MUST ACCOMPANY THIS APPLICATION:

- (i) A Work Method Statement/Traffic Management Plan. (See Note 1)
- (ii) A Pedestrian Management Plan (See Note 2)
- (iii) Copy of Insurance Policy Endorsement. (See Note 3)
- (iv) Application Fee/ Deposit/ Parking Charge if applicable. (See Note 4)
- (v) Dimensioned Plan Sketch (See Note 5)
- (vi) Pre-construction Photographs (See Condition 9)

I hereby apply for a licence to place a Mobile Crane/Hoist for use on the public road at the location specified above. I agree to be bound by the general conditions as specified and any specific conditions imposed by Bray Town Council and to comply with the provisions of the agreed Works method statement /Traffic management plan/Pedestrian Management Plan. I hereby undertake to maintain public liability cover with a minimum indemnity for a single incident of €2.5million, indemnifying Bray Town Council against all actions, suits, claims, proceedings, losses or expenses of whatever nature in respect of all works to which this licence applies.

Designated Contact Person/ Co-ordinator of Safety and Health on site: _____
Mobile Tel. No. _____ Tel No. Night _____ (BLOCK CAPITALS)

Date : _____ Signed: _____

NAME: (BLOCK CAPITALS) _____

A Mobile Crane/Hoist Licence will be issued subject to the following General Conditions.

- 1 The Licence is non-transferrable.
- 2 No work on the placing of a Mobile Crane/ Hoist shall be carried out until a Licence has been issued by Bray Town Council.
- 3 The Licence must be available on site for inspection by a member of An Garda Siochana or a Bray Town Council official.
- 4 The Mobile Crane/Hoist shall be placed in a manner to ensure it does not present a hazard to the public under all likely working and environmental conditions.
- 5 The Mobile Crane/Hoist must be suitably lit during the hours of darkness, be safe and secured with all precautions taken to prevent unauthorised access.
- 6 Fire hydrants must be left exposed and accessible.
- 7 Public lighting/traffic signals/trees must not be impaired without the permission of Bray Town Council.
- 8 No materials shall be deposited or stored on the public road.
- 9 Prior to commencement of any works, a set of colour photographs (minimum 5x7) will be required of the location of the Mobile Crane/ Hoist and submitted as part of the application. Such set of photographs shall be taken utilizing a 35mm camera and prints shall be provided in albums which are catalogued and cross referenced. Failure to provide such prior photographic evidence will confirm to Bray Town Council that all areas in its charge, affected by or adjacent to the works, are in pristine condition.
- 10 In the execution of the work to which this licence relates, the licensee shall exercise all reasonable care to avoid inconvenience to pedestrians and vehicular traffic. Provision for diverted pedestrians must be made, with particular regard for persons with mobility or visual impairment. The public shall not be excluded from any portion of the footpath until a platform, handrail etc. is provided to the satisfaction of Bray Town Council.
- 11 Where a crane is to be placed on a roadway the following measures must be taken:
 - a) if works are to last for less than 24 hours, 2 no. pointsmen must be provided in order to direct pedestrians safely along the path
 - b) if works are to last in excess of 24 hours the area has to be fenced off , with provision for the safe passage of pedestrians
- 12 A minimum of 2 no. Identification Signs are to be displayed at all times. These are to be positioned to be clearly visible to approaching traffic and pedestrians from either direction. These signs may be free standing or mounted on safety barriers and must be kept clean at all times. Each sign must indicate the Utility / Company name, Utility /company telephone number and the contractor name and telephone number if applicable. These signs are to be in accordance with Section 13.2 of the "Directions for the Control and Management of Roadworks in Bray Town".
- 13 Permission to place a Mobile Crane/Hoist on Clearways or Bus Lanes/Green Routes during their operational hours will not be granted. At no time will permission be granted to place a Mobile Crane on a footpath. Hoists of a specified type and weight will be permitted on footpaths (see Section X of the Directions for the Control of Roadworks in Bray Town).
- 14 Where jacks are to be placed on the public road, padded feet/ approved protection devices must be used.
- 15 All businesses and residential properties likely to be affected by the works shall receive a written notice of the intended works and their likely duration from the applicant at least two days in advance of the commencement of the roadworks. The notice shall contain the applicant's contact telephone number and the contact telephone number of the contractor's representative who can be contacted if residents have any queries in relation to the works or if problems arise, as outlined in Appendix XV.
- 16 Bray Town Council reserves the right to require an applicant to enter into a Deposit agreement prior to the commencement of works. The deposit amount will be based on the estimated cost of permanently reinstating the area enclosed as per Appendix VIII of the "Directions for the Control and Management of Roadworks in Bray Town".
- 17 On completion of the works, the public road shall be restored, and any damage made good to the satisfaction of Bray Town Council. On default Bray Town Council may execute any necessary works and recover the cost from the Applicant/Deposit.
- 18 The Licence may be withdrawn by Bray Town Council for breach of any of the conditions contained herein. Notice of withdrawal shall be sent to the Applicant. In that event the Applicant shall within the time specified in the notice, at his own expense, completely remove the Mobile Crane/Hoist. On default of such complete removal, Bray Town Council shall be entitled to remove same at the expense of the Applicant.

DIMENSIONED PLAN SKETCH